

EVERYTHING **DiSC**[®]
BONUS VIDEO

USER GUIDE

WILEY

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EVERYTHING DiSC® BONUS VIDEO

The *Everything DiSC® Bonus Video Pack* provides 101 segments (147 minutes) of contemporary video with real-world business interactions. Video segments are provided as .WMV files that you can view directly from the USB drive or incorporate in your customized DiSC® training.

USB FOLDERS

Conflict Management

Shows the four DiSC conflict approaches, pitfalls, and unresolved conflict scenarios

Frontline Management

People of all four DiSC management styles model their strengths and challenges

Kirby's Team

A division manager helps her team of people with different DiSC styles work through crises and find solutions

Natural DiSC Styles

People of all four DiSC styles provide unscripted responses to eight questions

Palani's Communication

A human resources manager uses ineffective and adapted communication approaches with territorial managers of each DiSC style

Pure DiSC Styles

Four people represent the purest form of their basic DiSC styles

Sales Effectiveness

Salespeople use ineffective and adapted selling approaches with customers of each DiSC buying style

Viewing the Video Files

VIDEO VIEWING GUIDE

A Video Viewing Guide is available that provides descriptions of each video segment and suggested facilitation activities. You can access the guide from the Resources link on the *Everything DiSC® Bonus Video* USB drive.

VIEWING THE VIDEO ON A WINDOWS SYSTEM

- Insert the USB drive into your computer, and open it.
- Open the folder that contains the video you want to view.
- Open the video file. It will open with your computer's video player.

VIEWING THE VIDEO ON A MAC

These videos are Windows Media files. In order to play them on a Mac, you must have Windows Media Components® for QuickTime by Flip4Mac™ installed.

Inserting the Video Files into Presentations

To insert a video file into a PowerPoint® presentation:

- Insert the USB drive into your computer.
- Open your PowerPoint presentation and add a blank slide where you want to play the video.
- Select “Insert” from the PowerPoint menu and select “Video” or “Movie.”
- Search for the USB drive.
- Select the video file you want to insert, and click “Insert.” The video will appear in the center of the slide.
- Set Playback features to play “on click” or “automatically.”

We recommend that you don't resize the video box, as it may reduce the video quality.

To create a black background to frame the video:

- Insert a rectangle and resize it to cover the slide.
- Use the Format features to change the fill color to black and remove the border.
- Right-click on the rectangle and select “Send to Back” or “Send Backward” to move the black background behind the video.

